



Total Quality Systems, Inc.

QT-004 Supplier Quality Terms and Conditions (Standard)

As a valued supplier (or vendor) to Total Quality Systems, it is understood that your organization agrees to meet the following stipulations whenever a Total Quality Systems Purchase Order is issued:

- 1) Total Quality Systems reserves the right to review and accept (or not) the Supplier's Quality Management System.
- 2) Suppliers initially approved for use via certifications (e.g., ISO9001, AS9100, ISO 17025, etc.) must notify Total Quality Systems of any changes to that certification.
- 3) The Supplier shall maintain the proper identification and revision status of specifications, drawings, process requirements, inspection/verification instructions and other relevant technical data and supporting documentation of the supplied products or services.
- 4) The Supplier is required to retain all Records associated with the Purchase Order for seven (7) years, or as required by contract.
- 5) All Suppliers providing Calibration Services must be compliant to ISO 17025, ISO 10012, ANSI/NCSL Z540, or equivalent. All Calibration Certificates must identify the standards used and must be traceable to the NIST Quality Manual for Measurement Services (NIST-QM-I).
- 6) Certification of materials and/or processes supplied or performed must accompany materials/parts/service received. Invoice will be aged for payment based on date a copy of the certification(s) is received.